



DZAWADA'ENUXW FIRST NATION EMPLOYEE TIMESHEET

Name: _____ Position: _____

Pay Period: _____ Department: _____

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total Hours	Rate	Amount
Date										
Week 1										
Date										
Week 2										

Comments:

Direct Deposit _____

	Balance Prior	This Pay Period	Total Balance Remaining	Amounts/ Deductions
House Payment				
Social Housing				
SH Arrears				
AR - Utilities, Etc				
Travel Adv. Owing				
Payroll Advance				
FMEP				

Employee Signature: _____

Payroll Code 8000- _____

Approved by _____
Department Head

Band Administrator

FL = Family Leave
SS = Sick Self/Medical
OT = Overtime
V = Vacation
SD = Staff Development
Mt = Meetings

BL = Bereavement
CU = Cultural
ML = Maternity Leave
CL = Court Leave
(Subpoena only)

FP = Funeral Prep
(in Village Only)
SH = Statutory Holiday
BH = Band Holiday
CA = Council Designated

Unpaid Leaves
0 = Unpaid
X = Unexcused
CM - Compassionate