

## **Work Order**

Name:
Date:
Rate of pay per hour:
Description of Job to Be Done:
Length of contract:
Budget identified for this work order:
Work Order Requested by:
Authorized by:

Copies to be given to Finance Department, Band Manager and person required in work order.

Note: The person identified in work order must adhere to the Dzawada'enuxw Personnel Policy while working. Copies of Personnel Policy are available from the Band Office or School Front Desk.